

MINUTES OF THE LISBON SCHOOL COMMITTEE MEETING HELD MONDAY, AUGUST 25, 2008 AT 7:00 P.M. IN THE LISBON TOWN OFFICE MEETING ROOM. (NOTE: These Minutes are not official until approved by the School Committee. Such action, either to approve or amend and approve, is anticipated at the September 08, 2008 meeting.)

Members Present: Prudence Grant, Traci Austin, Deborah Danuski, Janice Comber, Fay Ingersoll; Shannon L. Welsh, Ed.D, Superintendent of Schools

Members Absent:

Administrators Present: James Churchill, Technology Director; Sara Flowers, Adult Education Director; Warren Galway, Assistant Principal; Richard Green, Principal; Kenneth Healey, Principal; Carlene Iverson, Principal; Susan Matthews, Special Education Director; Catherine Messmer, Business Manager; Darrell Orr, Interim Director of Facilities Maintenance and Pupil Transportation Kate Race, Assistant Principal; and Jeff Ramich, Co-Curricular Director

Administrators Absent: Jim Damsgaard, School Nutrition Director (excused)

Others Present: Members of the public

CALLED TO ORDER:

Chairperson Grant called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

4. MINUTES:

A. **VOTED: (1)** To receive and approve the Minutes of June 09, 2008, June 26, 2008, July 24, 2008, July 28, 2008, August 11, 2008 and August 19, 2008 meeting of the School Committee. (Danuski – Comber) (5 – 0)

5. ADJUSTMENTS TO THE AGENDA:

None

6. GOOD NEWS & RECOGNITION:

Darrell Orr gave a special thank you to all those that keep our buses and children safe. He was proud to exhibit to the School Committee a Certificate of Achievement for Outstanding Performance in bus inspection that he accepted at the Maine Association for Pupil Transportation (MAPT) Conference.

Mr. Orr thanked the custodians, grounds & maintenance personnel for their hard work in such a short summer.

7. REPORTS FROM ADMINISTRATORS/EDUCATIONAL PRESENTATION:

- A. Kenneth Healey – Summer Update: Principal Healey welcomed the School Committee back. He reported that there are 453 students currently enrolled. He thanked maintenance and the custodians for all their hard work over the summer. The staff really appreciates the cleanliness of the building and the work done to the sign outside. Mr. Healey also thanked Mr. Damsgaard and his staff for the great job they did in providing the food at Freshman Orientation. School safety, security and suspected substance abuse are topics for professional day.
- B. Richard Green – Summer Update: Principal Green thanked Darrell Orr and all those responsible for making the building look great. Mr. Green thanked his support staff for their work over the summer. He reported that enrollment was 308 with a few still yet to transfer. He announced that the web page has been updated and MEA scores have been returned and data is being collected and analyzed. The focus of professional day will be on MEA trends and student achievement.
- C. Carlene Iverson – Summer Update: Principal Iverson reported that it was a typical transfer year with a total of 576 enrolled. Ms Iverson reported that Responsive Classroom training, focus on Literacy, specifically, the Writing and Reading benchmarks is the topic of their professional development day. She explained that the staff has enthusiastically embraced the need to be conservative and had many additional suggestions for saving money.

8. REPORT FROM SUPERINTENDENT:

- A. Summer Update: Superintendent Welsh commented on the level of enthusiasm noticed at both the Kindergarten and Freshmen Orientations. Dr. Welsh reported out on MEAs and informed the School Committee that the staff has done great work on MEAs. Math scores have been maintained as they've increased their literacy focus with marked improvements. Over the next year, they will be looking at both MEA and NWEA scores to assess how they are doing and what is working and what is not.

There was some summer turnover of staff but all open teaching positions have been filled. There are still openings for 2 nutrition positions, 1 Ed Tech III position and 1 custodian position.

As noted by administrators, the facilities and grounds look fantastic. Superintendent Welsh gave a special thank you to the many volunteers and staff for their efforts. The PWS fields are nearing completion despite some delays due to summer rains. Fieldwork in the lower field area next to the football field also continues. Trees are being cut in that area to create another practice field. There are 2 trees near the LHS cafeteria that will be cut due to an ant infestation. The school department appreciates the contributions of citizens in these efforts.

During Retreat, school committee members discussed consolidation and the eventual closure of the Union 30 Central Office. We plan to hold discussions with the Town and with others to consider cost savings measures.

Superintendent Welsh noted that she had just received proposed Lisbon Charter amendments. She spoke with the Town Manager about these and will ask the Department of Education for advice. She will report out on this issue at the next School Committee meeting. Dr. Welsh also announced that she has been appointed as a representative to the Commissioner on a committee to look at legal changes for graduation requirements.

- B. Town of Lisbon Ethics Panel: A sample of the posting and press release regarding the School Committee's appointment of a member and an alternate to the Lisbon Ethics Committee were distributed for review.
- C. Communication from Maine School Boards Association Re: Local Delegate to MSBA Annual Delegate Assembly: Superintendent Welsh highlighted the communication and reported that later in the meeting a Delegate would be nominated to serve on this assembly.

9. PUBLIC COMMENTS:

None

10. UNFINISHED BUSINESS:

- A. **VOTED: (2)** To approve the Lisbon Town Council Vote on July 1, 2008 to transfer money to balance the 2007-2008 budget. (Danuski - Austin) (5 – 0)
- B. **VOTED: (3)** To approve the completion of the Superintendent's Goals for 2007-2008. (Danuski – Comber) (5 – 0)

11. NEW BUSINESS:

- A. **VOTED: (4)** To approve the Lisbon School Committee Goals with Indicators for 2008-2009. (Danuski - Austin) (5 – 0)

- B. **VOTED: (5)** To nominate Deb Danuski to serve on the Maine School Boards Association Delegate Assembly. (Danuski – Austin) (5 - 0)

12. FINANCIAL REPORTS:

- A. Lisbon High School – Month Ending May 31, 2008, June 30, 2008, and July 31, 2008.
- B. Philip W. Sugg Middle School – Month Ending June 30, 2008 and July 31, 2008.
- C. Lisbon Community School – Month Ending June 30, 2008 and July 31, 2008.

13. COMMUNICATIONS (Consent Agenda):

- A. Maine Educational Assessment (MEA) Reports – March 2008
- B. Maine High School Assessments (MHSA) – May 2008
- C. Accidental Death and Dismemberment Insurance Policy Year 2008-2009

14. COMMITTEE COMMENTS:

Member Comber thanked Darrell Orr and his group for their hard work during the summer; she noted that the outside of the schools look wonderful as well. She also was pleased with the conservation efforts.

Member Danuski welcomed everyone back.

Member Austin reported that parents are very pleased that PWS Web site is up to date so quickly.

Chair Grant commented on the bus schedule which looked as though we were working towards making only right hand turns.

PERSONNEL:

- A. New Hires:
 - None
- B. Transfers:
 - 1. Gretchen Stevens as Grade 7 Math/Science at Philip W. Sugg Middle School from Grade 4 at Lisbon Community School for the 2008-2009 school year.

C. Resignations:

1. Edward J. Regan as English Teacher at Lisbon High School effective at the end of the 2007-2008 school year.
2. Melanie McCarthy as Custodian at Lisbon Community School effective August 22, 2008.
3. Susan Stewart-Staples as Ed Tech III/Library Aide at the Lisbon High School effective at the end of the 2007-2008 school year.
4. Patricia A. Mucenski as Class Advisor effective July 01, 2008.
5. Samantha Raymond as Baker at Lisbon Community School effective at the end of the 2007-2008 school year.

15. POLICY REVIEW:

- A. Policy 08 Packet #7 was distributed for policy book update.

16. EXECUTIVE SESSION:

None

17. GENERAL SESSION:

18. ADJOURNMENT:

VOTED: (6) To adjourn. (Danuski – Austin) (5 – 0) (7:58 p.m.)

Shannon L. Welsh
Secretary, Lisbon School Committee

SLW:sjc