

**LISBON SCHOOL COMMITTEE  
AGENDA  
Monday, April 13, 2009  
Lisbon Town Office Meeting Room  
7:00 P.M.**

**MISSION**

Members of the Lisbon Community are committed to creating safe, respectful climates in which broad-based educational and cultural opportunities provide rich, diverse experiences for all learners. Within this environment, learners will become knowledgeable about themselves and others; develop strong academic, creative, technological, recreational, and practical life skills, preparing them for many options as life-long learners, effective problem solvers and capable communicators. These experiences will provide a solid basis for future responsibilities as family members, workers and citizens. As the community strives to improve the educational environment, necessary resources will be provided to secure safe, spacious, accessible facilities for a wide variety of learning activities. To this end, the schools will encourage practices which are respectful, open, fair and relevant.

**GOALS**

- To improve academic achievement to ensure success for all students
- To develop a respectful and supportive culture in the schools and the larger community that builds pride in our students, our schools, and the community
- To provide effective two-way communication with all stakeholders of the Lisbon School Department
- To provide and maintain secure, safe, spacious, accessible facilities
- To continue to provide a budget that reflects a fiscally responsible approach
- To provide a system of accountability for all members of the Lisbon School Department

**NORMS**

- Primary concern is what is in the best interest of the students
- Treat each other with respect
- Communication is key; listen to others' opinions and ask questions
- There's no "I" in teamwork
- Identify common issues and add these to the agenda; no surprises
- Follow the protocol for meetings and for getting information; attend consistently; be prepared; make educated decisions; support each other; be proactive; keep on task
- Keep a sense of humor
- Do our jobs with a passion

1. The meeting was called to order at \_\_\_ p.m. by Chairperson Prudence Grant.
2. Pledge of Allegiance
3. Roll Call:     \_\_\_Prudence Grant                             \_\_\_Deborah Danuski  
                  \_\_\_Janice Comber                                 \_\_\_Fay Ingersoll  
                  \_\_\_Traci Austin

- 4. Consideration of Action on the Minutes of March 09, 2009, March 23, 2009 and April 02, 2009.
  - A. Recommend the Minutes of March 09, 2009 March 23, 2009 and April 02, 2009, be accepted as presented barring any errors or omissions.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- 5. Adjustments to the Agenda:

- 6. Good News & Recognition:

- A. Kenneth Healey – National PLT Outstanding Educator
- B. Richard Green – Science Olympiad Team  
– Student Council Gift

- 7. Reports from Administrators/Educational Presentation:

- A. Kenneth Healey – Administrative Update
- B. Richard Green – Administrative Update
- C. Carlene Iverson – Administrative Update
- D. James Churchill – Laptop Costs Update
- E. Catherine Messmer – Stimulus & Recovery Update

- 8. Report from Superintendent:

- A. Budget Update
- B. Facilities Project Update

- 9. Public Comments:

- 10. Unfinished Business:

- 11. New Business:

- A. Draft 2009-2010 Lisbon School Department Calendar.
- B. Consideration of action to adopt the Lisbon School Department’s Certification Plan.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Upon the recommendation of the Superintendent of Schools to approve the job description for Lisbon Certification Chair.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Upon the recommendation of the Superintendent of Schools to approve the job description for Lisbon Director of Student Services.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- E. Upon the recommendation of the Superintendent of Schools to approve a one-year leave of absence without pay for the 2009-2010 school year.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

12. Financial Reports:

- A. Lisbon High School –
- B. Philip W. Sugg Middle School – M/E February 28, 2009
- C. Lisbon Community School –
- D. Lisbon School Department – As of April 09, 2009

13. Communications (Consent Agenda):

- A. LHS and PWS Spring Sport Schedule

14. Committee Comments:

15. Personnel:

A. New Hires:

- 1) Georgia Ahlers as Varsity Women’s Tennis Co-coach for the 2008-2009 school year.
- 2) Paul Giggey as Varsity Men’s Tennis Coach for the 2008-2009 school year.
- 3) Geoff Godo as Varsity Middle School Baseball Coach for the 2008-2009 school year.
- 4) Katie Coppens as Varsity Women’s Tennis Co-coach for the 2008-2009 school year.
- 5) Emily Morris as VPA Team Leader for the 2008-2009 school year.

B. Resignations:

- 1) Katherine Freese Math Teacher at Lisbon High School effective at the end of 2008-2009 school year.

16. Policy Review:

- A. Policies 09 Packet #07 will be distributed for review with plans for 1<sup>st</sup> Read on May 13, 2009 and Final Adoption on June 08, 2009.

B. 1<sup>st</sup> Read on the Following Policies: 09 Packet #6

- 1. EB Environmental and Safety Program
- 2. EBAA Chemical Hazards
- 3. EBCB Fire Drills
- 4. EBCC Bomb Threats
- 5. EBCD School Closing and Cancellations
- 6. ECAC Vandalism
- 7. ECB Pest Management in School Facilities and on School Grounds
- 8. EEA Student Transportation Services
- 9. EEAEA Student Transportation Employ Requirements Training and Responsibilities
- 10. EEAEAA Drug and Alcohol Testing of School Bus Drivers

C. 2<sup>nd</sup> Read/Adoption on the Following Policies: 98 Packet #5

- 1. CBI Evaluation of the Superintendent
- 2. DI Fiscal Accounting and Reporting
- 3. DID Inventories
- 4. DIE Audits/Financial Monitoring
- 5. DJ Bidding/Purchasing Requirements
- 6. DJC Petty Cash Accounts
- 7. DLB Tax Sheltered Annuities
- 8. DM Cash in School Buildings
- 9. DN School Properties Disposition
- 10. DO Approval For New Programs

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

D. 09 Packet #4 will be distributed for policy book update.

17. Executive Session:

- A. To go into Executive Session to discuss a personnel issue pursuant to Freedom of Access Statute, 1 M.R.S.A. § 405(6)(A).

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

18. Executive Session:

- A. To go into Executive Session to discuss labor contract proposal discussions for Lisbon Directors pursuant to Freedom of Access Statute, 1 M.R.S.A. § 405(6)(D).

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

19. General Session:

- A. Consideration of action to authorize the Superintendent of Schools to renew Director contracts as discussed in Executive Session.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

20. Executive Session:

- A. To go into Executive Session to consider an employee assignment pursuant to Freedom of Access Statute, 1 M.R.S.A. § 405(6)(A).

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

21. General Session:

- A. Consideration of action on employee assignment as discussed in Executive Session.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

22. Adjournment:

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_