

**LISBON SCHOOL COMMITTEE  
MEETING  
AGENDA  
Monday, January 12, 2009  
Lisbon Town Office Meeting Room  
7:00 P.M.**

**MISSION**

Members of the Lisbon Community are committed to creating safe, respectful climates in which broad-based educational and cultural opportunities provide rich, diverse experiences for all learners. Within this environment, learners will become knowledgeable about themselves and others; develop strong academic, creative, technological, recreational, and practical life skills, preparing them for many options as life-long learners, effective problem solvers and capable communicators. These experiences will provide a solid basis for future responsibilities as family members, workers and citizens. As the community strives to improve the educational environment, necessary resources will be provided to secure safe, spacious, accessible facilities for a wide variety of learning activities. To this end, the schools will encourage practices which are respectful, open, fair and relevant.

**GOALS**

- To improve academic achievement to ensure success for all students
- To develop a respectful and supportive culture in the schools and the larger community that builds pride in our students, our schools, and the community
- To provide effective two-way communication with all stakeholders of the Lisbon School Department
- To provide and maintain secure, safe, spacious, accessible facilities
- To continue to provide a budget that reflects a fiscally responsible approach
- To provide a system of accountability for all members of the Lisbon School Department

**NORMS**

- Primary concern is what is in the best interest of the students
- Treat each other with respect
- Communication is key; listen to others' opinions and ask questions
- There's no "I" in teamwork
- Identify common issues and add these to the agenda; no surprises
- Follow the protocol for meetings and for getting information; attend consistently; be prepared; make educated decisions; support each other; be proactive; keep on task
- Keep a sense of humor
- Do our jobs with a passion

1. The meeting was called to order at \_\_\_\_\_ p.m. by Chairperson Prudence Grant.
2. Pledge of Allegiance
3. Roll Call:        \_\_\_Prudence Grant                    \_\_\_Janice Comber  
                      \_\_\_Traci Austin                            \_\_\_Fay Ingersoll  
                      \_\_\_Deborah Danuski

4. Consideration of Action on the Minutes of December 08, 2008.

- A. Recommend the Minutes of December 08, 2008, be accepted as presented barring any errors or omissions.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

5. Adjustments to the Agenda:

6. Good News & Recognition:

- A. Rick Green – PWS Student Council Gifts
- B. Kate Race – LCS Student Council Food Pass
- C. Sara Flowers – New Maine Adult Education Web Portal

7. Reports from Administrators/Educational Presentation:

- A. Susan Matthews – Special Education Update
- B. Jim Damsgaard – Nutrition Update
- C. James Churchill – Technology Update
- D. Darrell Orr – Transportation & Maintenance
- E. Sara Flowers – Adult Education Update

8. Report from Superintendent:

- A. Capital Plan Update
- B. State Subsidy FY10 Update

9. Public Comments:

10. Unfinished Business:

11. New Business:

- A. Consideration of action to approve the Central Office job descriptions.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Upon the recommendation of the Superintendent of Schools to appoint 2 school committee members to form a joint audit committee with the Town Council.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

12. Financial Reports:

- A. Lisbon High School – M/E December 31, 2008
- B. Philip W. Sugg Middle School – M/E November 30, 2008 and December 31, 2008
- C. Lisbon Community School – M/E December 31, 2008
- D. Lisbon School Department – None

13. Communications (Consent Agenda):

- A. Final Audit Management Letters
- B. CMP Daily Usage Breakdown
- C. List of Lisbon Committees

14. Committee Comments (Sub Committee Meetings):

15. Personnel:

A. New Hires:

- 1. Heather Sult as Ed Tech II one year only at Lisbon Community School effective December 11, 2008.

B. Resignations:

- 1. Scott R. Trach as Music teacher at the Philip W. Sugg Middle School effective January 5, 2009.
- 2. Terri Lamar as Nurse at the Lisbon Community School effective December 18, 2008.

16. Policy Review:

- A. Policies 09 Packet #4 will be distributed for review with plans for 1<sup>st</sup> Read on February 09, 2009 and Final Adoption on March 09, 2009.

B. 2<sup>nd</sup> Read/Adoption on the Following Policies: 09 Packet #3

- 1. BEDG Minutes
- 2. BEDH Public Participation at School Committee Meetings
- 3. BEDI School Committee Relations with the Media

- 4. BEDJ Broadcasting/Taping of School Committee Meetings by the Public
- 5. BG School Committee Policy Process
- 6. BG-R Policy Adoption Procedure
- 7. BHC School Committee Communications with Staff
- 8. BIB School Committee Member Development Opportunities
- 9. CA Administrative Goals/Priorities Objectives

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

C. 09 Packet #2 will be distributed for policy book update.

17. Executive Session:

A. To enter Executive Session to discuss Administrator negotiations pursuant to Freedom of Access Statute, Title I, Section 405.6C.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

18. General Session:

19. Adjournment:

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_