

**LISBON SCHOOL COMMITTEE  
 AGENDA  
 Tuesday, October 09, 2007  
 Lisbon Town Office Meeting Room  
7:00 P.M.**

**MISSION**

Members of the Lisbon Community are committed to creating safe, respectful climates in which broad-based educational and cultural opportunities provide rich, diverse experiences for all learners. Within this environment, learners will become knowledgeable about themselves and others; develop strong academic, creative, technological, recreational, and practical life skills, preparing them for many options as life-long learners, effective problem solvers and capable communicators. These experiences will provide a solid basis for future responsibilities as family members, workers and citizens. As the community strives to improve the educational environment, necessary resources will be provided to secure safe, spacious, accessible facilities for a wide variety of learning activities. To this end, the schools will encourage practices which are respectful, open, fair and relevant.

**GOALS**

- To improve academic achievement to ensure success for all students
- To develop a respectful and supportive culture in the schools and the larger community that builds pride in our students, our schools, and the community
- To provide effective two-way communication with all stakeholders of the Lisbon School Department
- To provide and maintain secure, safe, spacious, accessible facilities
- To continue to provide a budget that reflects a fiscally responsible approach
- To provide a system of accountability for all members of the Lisbon School Department

**NORMS**

- Primary concern is what is in the best interest of the students
- Treat each other with respect
- Communication is key; listen to others' opinions and ask questions
- There's no "I" in teamwork
- Identify common issues and add these to the agenda; no surprises
- Follow the protocol for meetings and for getting information; attend consistently; be prepared; make educated decisions; support each other; be proactive; keep on task
- Keep a sense of humor
- Do our jobs with a passion

1. The meeting was called to order at \_\_\_\_\_ p.m. by Chairperson Prudence Grant.
2. Pledge of Allegiance
3. Roll Call:     \_\_\_ Prudence Grant                     \_\_\_ Pete Reed  
                   \_\_\_ Traci Austin                         \_\_\_ Janice Comber  
                   \_\_\_ Deborah Danuski

- 4. Consideration of Action on the Minutes of June 11, 2007, August 21, 2007, August 27, 2007, September 10, 2007, and September 24, 2007.
  - A. Recommend the Minutes of June 11, 2007, August 21, 2007, August 27, 2007, September 10, 2007, and September 24, 2007, be accepted as presented barring any errors or omissions.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- 5. Adjustments to the Agenda:

- 6. Good News & Recognition:

- A. Mr. Steve Schran, High School Music Teacher and students to report on the National Anthem Project this summer in Washington, D.C.
- B. High School Evacuation Drill and Canine Assisted Search on September 21, 2007.

- 7. Reports from Administrators/Educational Presentation:

- A. Kenneth Healey – Building Level Goals
- B. Richard Green – Building Level Goals
- C. Carlene Iverson – Building Level Goals
- D. Susan Matthews – Departmental Goals
- E. Jana Boody – Curriculum Goals

- 8. Report from Superintendent:

- A. Polling Place Meeting Report Out
- B. Consolidation Update

- 9. Public Comments:

- 10. Unfinished Business:

- 11. New Business:

- A. Upon the recommendation of the superintendent of schools to approve an Overnight Field Trip to Boston by train for the Lisbon D.A.R.E. Program for students and adults on October 14, 2007.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Upon the recommendation of the superintendent of schools to approve an Overnight Field Trip to Camp Kieve for the Lisbon High School SADD Chapter students on November 9 – November 11, 2007.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Consideration of action to approve the Lisbon School Committee workshop topics for 2007-2008.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Consideration of action to approve the proposed Lisbon Budget Calendar for the development of the 2008-2009 budget.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

12. Financial Reports:

- A. Lisbon Community School
- B. Lisbon High School – Month Ending July 31, 2007
- C. Philip W. Sugg Middle School – Month Ending August 31, 2007
- D. Lisbon School Department – As of October 04, 2007

13. Communications (Consent Agenda):

- A. Revised Lisbon Committees for 2007-2008

14. Committee Comments:

15. Personnel:

A. New Hires:

- 1) Consideration of action to employ an Accounts Payable Coordinator for Union #30 at the Central Office effective October 12, 2007.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- 2) Consideration of action to employ an Assistant Principal at the Lisbon Community School effective October 12, 2007.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- 3) Consideration of action to employ a Late Bus Co-Supervisor at the Philip W. Sugg Middle School for the 2007-2008 school year.  
Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_
- 4) Consideration of action to employ a Late Bus Co-Supervisor at the Philip W. Sugg Middle School for the 2007-2008 school year.  
Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_
- 5) Consideration of action to employ a MLTI Team Leader at the Philip W. Sugg Middle School for the 2007-2008 school year.  
Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_
- 6) Consideration of action to nominate Curriculum Team Leaders for the 2007-2008 school year.  
Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_
- 7) Consideration of action to nominate members to the Certification Committee for the 2007-2008 school year.  
Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_
- 8) Consideration of action to employ an 8<sup>th</sup> Grade Girls Basketball Coach for the 2007-2008 school year.  
Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_
- 9) Consideration of action to employ an Educational Technician II for Lisbon Community School for the 2007-2008 school year.  
Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_
- 10) Consideration of action to employ Co-Advisors for Yearbook at the Lisbon High School for the 2007-2008 school year.  
Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_
- 11) Consideration of action to employ Co-Advisors for Yearbook at the Lisbon High School for the 2007-2008 school year.  
Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Resignations:

16. Policy Review:

A. Policies 08 Packet #1 will be distributed for review with plans for 1<sup>st</sup> Read on November 06, 2007 and Final Adoption on December 10, 2007.

- 1. JLCD Administration of Medication to Students
- 2. JLCDA Medical Alert List Policy
- 3. JLCD-E Medication Administration on School Field Trips
- 4. JLCE First Aid and Emergency Medical Care
- 5. JLCEE Do Not Resuscitate Requests
- 6. JLDBG Reintegration of Students from Juvenile Correctional Facilities
- 7. JLF Reporting Child Abuse and Neglect
- 8. JLF-E Suspected Child Abuse/Neglect Report Form
- 9. JLIB Student Dismissal Precautions
- 10. JRA Student Education Records and Information
- 11. JRA-E Notification of Rights Under FERPA
- 12. JRA-R Student Educational Records Administrative Procedure

17. Executive Session:

A. Consideration of action to enter Executive Session to discuss Superintendent’s Evaluation Association pursuant to Freedom of Access Statute, Title I, Section 405.6A.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

18. General Session:

19. Adjournment:

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_