

MINUTES OF THE DURHAM SCHOOL COMMITTEE MEETING HELD THURSDAY, DECEMBER 13, 2007 AT 7:00 P.M. AT THE DURHAM ELEMENTARY SCHOOL LIBRARY. (NOTE: These Minutes are not official until approved by the School Committee. Such action, either to approve or amend and approve, is anticipated at the January 10, 2008 meeting.)

Members Present: Amber Snell, Laurie Poissonnier, Jim Beaulieu,; Shannon L. Welsh, Superintendent of Schools

Members Absent: Linda Pfaffinger and George Szadis

Administrators Present: Robert Kahler, Assistant Principal; Susan Matthews, Special Education Director; William Pidden, Principal; Catherine Messmer, Business Manager

Administrators Absent: None

Others Present: John Sloan, BoMar Transportation

CALLED TO ORDER:

Chairperson Snell called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

4. CONSIDERATION OF MINUTES:

A. **VOTED: (1)** To receive and approve the Minutes of November 8, 2007 and November 29, 2007 meeting of the School Committee. (Poissonnier – Beaulieu) (3 – 0)

5. ADJUSTMENTS TO THE AGENDA:

None

6. GOOD NEWS & RECOGNITION:

A. Mr. Pidden noted our middle school math teacher, Patsy Smith and John Ricker, technology tech are being recognized in January for their innovative math, science, and technology work with students.

7. REPORT FROM ADMINISTRATORS:

A. William Pidden – Update: We received the Terra Nova Standardized test scores just yesterday and didn't have time to analyze those results yet. We will report out on that data in January.

SUPERINTENDENT'S REPORT:

- A. Building Committee Update: Superintendent Welsh noted that we've had to postpone recent meetings but want to again thank the community for their support of the project. The Committee will consider a timeline for our work over the next 2.5 years. The timeline will include times for staff to provide input and for building committee decisions related to building materials. The next 6-8 months will focus on design drawings by the architect and engineers but we will plan to bring drawings back to the School Committee at appropriate times.
- B. Consolidation Update: The Reorganization Planning Committee (RPC) with Durham, Freeport, and Pownal has been meeting on a weekly basis and submitted a plan of work to-date by the required December 1st deadline. There is legislation being considered that will allow cost sharing formulas to be negotiated. This will require intensive work by the RPC. No substantive decisions have been made related to finance, program, or school choice. Elements of the plan will be brought back to the Committee as recommendations are made by the RPC.

8. PUBLIC COMMENTS:

None

9. UNFINISHED BUSINESS:

None

10. NEW BUSINESS:

- A. **VOTED: (2)** To create an Education Technician III position for the Durham Elementary School. (Poissonnier – Beaulieu) (2 – 0 – 1) (Beaulieu)
- B. **VOTED: (3)** To approve Bo-Mar bus contract for 2008-2009. (Poissonnier – Beaulieu) (2 – 0 – 1) (Beaulieu)

11. FINANCIAL REPORTS:

- A. Durham Elementary School – Month Ending November 30, 2007
- B. Durham School Department – As of December 6, 2007

12. COMMUNICATIONS:

None

13. COMMITTEE COMMENTS:

None

14. PERSONNEL:

A. New Hires:

- 1) **VOTED: (4)** To employ Jamie Lemont as Cheerleading (Co-coach basketball focus) at the Durham Elementary School effective December 14, 2007. (Poissonnier – Beaulieu) (3 – 0)
- 2) **VOTED: (5)** To employ Patsy Smith as Cheerleading (Co-coach competition focus) at the Durham Elementary School effective December 14, 2007. (Poissonnier – Beaulieu) (3 – 0)

15. POLICY REVIEW:

A. Policies 08 Packet #3 will be distributed for review with plans for 1st Read on January 10, 2008 and Final Adoption on February 7, 2008.

B. 1st Read on the Following Policies 08 Packet #2

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|-----|-------|--|
| 1. | EFBA | Menu Development/Options-Offer vs. Serve Lunch Concept |
| 2. | KB | Parent Involvement in Education |
| 3. | KBF | Parent Involvement with Title I |
| 4. | KDA | Public Information Program |
| 5. | KE | Public Concerns and Complaints |
| 6. | KF | Community Use of School Facilities |
| 7. | KI | Visitors to the Schools |
| 8. | KLG | Relations with Law Enforcement Authorities |
| 9. | KLG-R | Relations with Law Enforcement Authorities |
| | | Administrative Procedure |
| 10. | LDA | Student Teaching and Internships |
| 11. | LF | Relations with State Education Agencies |

A. 2nd Read/Adoption on the Following Policies: 08 Packet #1
(Poissonnier – Beaulieu) (3 – 0)
JLCD Amendment (Poissonnier – Beaulieu) (3 – 0))

- | | | |
|----|--------|--|
| 1. | JLCD | Administration of Medication to Students w/change as noted |
| 2. | JLCDA | Medical Alert List Policy |
| 3. | JLCD-E | Medication Administration on School Field Trips |
| 4. | JLCE | First Aid and Emergency Medical Care |
| 5. | JLCEE | Do Not Resuscitate Requests |

6. JLDBG Reintegration of Students from Juvenile Correctional Facilities
7. JLF Reporting Child Abuse and Neglect
8. JLF-E Suspected Child Abuse/Neglect Report Form
9. JLIB Student Dismissal Precautions
10. JRA Student Education Records and Information
11. JRA-E Notification of Rights Under FERPA
12. JRA-R Student Educational Records Administrative Procedure

16. WORKSHOP:

NWEA: Mr. Pidden provided information on a technology based assessment software system. The program assesses student academic performance and sets target academic goals for each student tested. This would be used in place of the Terra Nova. The plan is to pilot the system during winter/spring of '08 with full implementation in 08-09 for students in grades 3-8.

17. EXECUTIVE SESSION:

18. GENERAL SESSION:

19. ADJOURNMENT:

VOTED: (6) To adjourn. (Poissonnier – Beaulieu) (3 – 0) (8:00 p.m.)

Shannon L. Welsh
Secretary, Durham School Committee

SLW:sjc